

## Repton Primary School PTA Meeting 12.01.17 – Minutes

**Present** : Jo Seacombe, Jo Brown, Claire Shaw, Fiona Parker, Mrs Abell, Donna Seagrave, Rebecca Auterson

**Apologies** : None

- **Welcome and introduction from the Chair** : JS stood down as chair due to family circumstances.
- **Overview of Autumn term finances** : JB
  - Funds raised last term – thanks to everyone who supported the fundraising activities; we raised £2000 from Bags to School, the sale of water bottles, Halloween Disco, Cinema Night, Xmas Fayre, and offering refreshments at the Nativity Plays. Some of this has already been spent by classes (e.g. reception have purchased a Playmobil Hospital) and on new books for the library – so thank you once again for your support. In addition £345.65 was raised at the Scholastic Book fair which the school can spend on books from their range.
  - Christmas cards – there have been some complaints (mostly regarding the mugs) and some parents have requested refunds. PTA to reimburse and the card company will adjust the invoice accordingly. JS suggested we use a different company next year.
  - Christmas tree – does not need reimbursing after various discussions.
  - Mariamma fund : £333.91 was raised last year towards the Gambian girl that Repton PTA sponsor. The charity which was organising the sponsorship has now closed down so we cannot pay the money through them. FP and will investigate how the funds can be forwarded. The point was also made that Mariamma must now be 17 or older so there is no ongoing commitment. Agreed we should find a way of transferring the money to her or Wellingara School as this money was specifically raised to help.
- **Recording and governance of approving purchases by the committee** : Governors have asked for better visibility of what the PTA has agreed to pay for. Anything agreed should be minuted or if outside of a meeting confirmed in writing via email so that a written record can be forwarded on.
- **PTA Governance Document** : It would be a good idea to update our governance document, restate our aims and what we are raising money for. RA to co-ordinate.
- **Storage boxes – playground** : RA – last year there was a request for these and the PTA agreed to fund them. School originally said that plastic options might be too lightweight and easily damaged. Wooden ones were costed out, but due to health and safety legislation, any wooden structure within a certain distance of the school required fire retardant paint and this made the total cost of the boxes prohibitive. No further progress has since been made. With the new scooter rack area being redone, there will be space to put plastic boxes safely off the playground yet within easy reach at playtimes. Staff to consider this compromise and confirm if PTA should order items. RA has emailed a B&Q (plastic) option to Barbara McArdle to circulate to staff. Staff to confirm if this is an acceptable solution and to state what equipment is required to go inside the boxes.
- **Suggested Spring Term events** :

Cinema night – good idea as easy to arrange and well appreciated by pupils. Film options are : Finding Dory, Trolls, Pete’s Dragon – FP to arrange for children to vote on which two films they

would like. Suggested date : Wednesday 8<sup>th</sup> February. FP to suggest date to Mrs Hesketh and confirm.

RA – there has traditionally been a family evening but as we are having a big event on 2<sup>nd</sup> July for which we are hoping to get a lot of support it was suggested that we don't have a big night out this term. JS suggested we stick to children-centred activities for this term. All present agreed.

It was discussed that the children might organise their own sponsored events. This could take the form of a competition with the class raising the most money winning a class treat. Teachers to confirm that all classes wish to participate and what each will do e.g. readathon, sponsored silence etc

Easter Egg hunt – this would need a lot of parents to support. Agreed the sponsored event is probably a better option this term.

Duck Derby in May – the village community enjoys this. Demands a lot of time but the children do like it – hope to get more people helping out! RA to check possible dates with Mrs Hesketh and Repton School (for use of the field).

Spring Fling disco was mentioned as a possibility. It was suggested the kids could vote after half term - either for a second cinema night or a disco for the second half of the Spring term.

Mother's Day gifts – DS will investigate options – wooden hearts were suggested.

Father's Day gifts – to be discussed at next meeting.

- **Barn Dance** : RA.

Ceilidh band "Dance Cupola" booked - currently at family friendly time 5 – 8pm. Ticket price needs to cover entertainment (music & dancing), decorations & BBQ. Other food will be available to purchase : crisps, drinks, cakes, ice creams.

JB to source alcohol licence.

Suggested ticket price: £12 adults, £8 children and a family ticket option was discussed. Under 1's to be free. Some interest has been expressed by people that they would like to reserve a table and would be happy to make a further donation for this. £20 to reserve a whole table (10 seats). RA to do table plan and look further into catering options before ticket price can be finalised

CS to ask Paul Brown – Magical Mayhem – if he would be available.

Tickets – RA will print and keep a list of who has purchased.

RA to arrange advert in Parish Magazine to advertise.

FP to arrange for children to design advertising posters.

Possibility of payment by instalments was discussed but rejected as too complicated to organise.

Dancing to be 5-6pm. Food 6-7pm. Dancing 7-8pm. There will be a game during the food. Bingo was discussed. Also possible pre-dancing entertainment from 4pm if Mr Mayhem is around. Is 8pm too late a finish for some children – remember it is on a Sunday. Need to get feedback from parents via PTA mailing list/facebook page.

Raffle –We have already had prize donations from many companies for the Christmas fayre and a lot of them only donate one prize per organisation per year. We may need to think of other ways to source prizes.

Sharing the event with the Village Hall Committee was discussed and rejected as we decided the amount raised was unlikely to be huge.

- **Scooter racks and tree planting** – RA confirmed that DCC are in the process of arranging for the new scooter racks to be installed (these were ordered last summer!) A question had also arisen about planting out the Christmas tree for future decoration, but as there are significant cost issues to do with keeping trees in check on the site it may not be possible. RA to discuss with Governors/staff.
- FP – Year 5 play. £175 was raised through sales of tea/coffee and a raffle last year and will be put towards this year's music licence and other costs. Dates for this year's show TBC. PTA Assistance will be needed again for refreshments – ideally not the parents of year 5 as they will be wanting to watch the show. FP will confirm and request 2 evenings help.
- FP – thanked PTA for assistance with refreshments etc for the nativities.
  
- **What does school require financial assistance with?**

Previous request (at last PTA meeting) had been for i-pads; however, staff at the meeting said that IT provision is currently adequate as PTA had purchased 16 new laptops last year. Other suggestions/requests that have been made over recent months include...

- musical instruments and stands – FP confirmed these are still on the wish list.
- a 'library bus'. Cost estimated at around £7,000. Is this feasible? Discussed possible siting. Governors may be keen as would give the school an extra room. May also draw in people from the village who might come and listen to children read in it. FP will enquire if popular and if so RA will investigate. We could also cost out an extra room (google "garden office" for ideas!)
- new whiteboards may be worth costing out as the current ones are showing their age
  
- **AOB** : RA agreed to step in temporarily as Chair.

TREASURER'S SUMMARY: